



bringing hope and health to our community

Job Description

MEDASSIST

Purpose: This position is to help SFMC patients receive assistance in getting their medications for free through the pharmaceutical manufacture patient assistance programs.

Responsible To: MedAssist Program Director (or Clinic Coordinator in absence of MedAssist Director)

Time Commitment: A minimum of 4 ½ hours at each clinic you volunteer for. Morning clinic must be able to arrive not later than 8:30 am and afternoon clinic arrival not later than 12 pm.

Licenses/Certifications or Skills: No Licenses required. It is helpful to have medication knowledge, but is not required.

Special Considerations: Must be 18 years of age or older. If volunteer schedule allows, Med Assist would like volunteer to come to their office during the week at least once for training time outside the clinic time.

Responsibilities:

- A person in this position doesn't have to be a Christ follower, but must adhere to the philosophy of the clinic that our goal is to bring those around us to a personal relationship in the Christ of hope.
- Help patients fill out our program application.
- Hand out medications that have arrived for our patients already enrolled in our program.
- Answer questions regarding the MedAssist program & how it works.
- Take down any questions that the volunteer can't answer for the patient & get it to the MedAssist employee so the patient can be contacted the week following clinic.